

Benchmark Analytics®

Training Management System Updates

FEATURE UPDATE

What's New

Simplified Navigation in the Training Management System

To enhance navigation and minimize visual distractions, we are implementing several changes to the Training Management System (TMS) over the next few months.

The first change is the consolidation of Calendars throughout TMS into a single location. This means that all users, including Administrators, will access calendars in the same location.

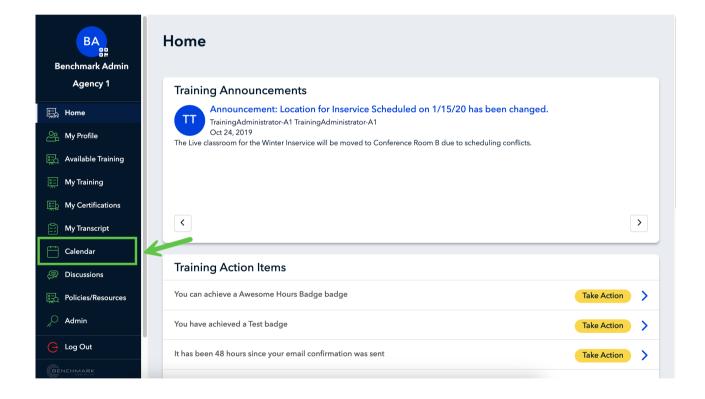


SIMPLIFIED TMS CALENDAR NAVIGATION

Previously, non-admin users have always had a single place to view the Calendar, making it easy for them to see their registered trainings alongside the full schedule of available sessions.

However, Administrators encountered Calendars in multiple areas, with different behavior depending on how they got there. Sometimes, they could register for courses, while other times, they managed the course and its roster — resulting in some user confusion.

Now, the Calendar will always be accessed through the main menu for all users, including Administrators. Just as before, opening a course from this Calendar will always present registration options.





UPDATED ADMIN TILE

For Administrators, all course and roster management activities will still be accessed through Admin tools. We recommend using Search to open courses, but they can also be managed through Training.

Finally, we are removing the Member Calendars tile, which was merely an alternative route to the Search page, pre-filtered to Users. Since the Search is always accessible in the Admin menu, we can declutter this screen by removing this redundant navigation.

